Close/Cancel Standing Order

Bank of Ireland

Why not do your banking at a time that suits you by logging on to 365 online (Personal Customers) / Business On Line (Business Customers). Personal customers can also ring 1890 365 365. For further information or to register, log on to www.bankofireland.com

Cancelling your Standing Order (S/O)

- A separate form should be completed for each standing order you wish to cancel. Neither photocopies nor use of a highlighter are acceptable.
- All fields marked with * are mandatory. Incorrect, illegible and incomplete forms will be returned to you without your standing order being cancelled.
- This form should be completed in BLACK PEN and posted to **Bank of Ireland, Standing Orders Unit, P.O. Box 365, Dublin 18**. If the form is not received before the date you wish the standing order to cease, your standing order cancellation will take effect from the next payment due date.
- Please note: Bank of Ireland cannot accept an instruction to cancel a standing order to a Bank of Ireland Loan/Term Loan.

Your Account Details (Details of the account from which payments are being paid)

Account Name:*

IBAN:* I E B O F I

Beneficiary Details (Details of the account to which payments are being sent)

S/O Number (Branch Use Only):

Account Name:*

IBAN:*

Amount:*

Cancellation Details

Effective date:* D D M M 2 0 Y Y

Customer Signature(s):*

Sign here

Sign here

Date:* D D M M 2 0 Y Y

If you would like to be notified when your request has been processed, please provide your preferred notification details below:

Mobile Phone Number

or

Email

Post to: Bank of Ireland, Standing Orders Unit, P.O. Box 365, Dublin 18

Internal Use Only

Account Verification:

Personally Known ☐ ID / PIN Verified ☐ Signature(s) checked against mandate ☐

Taken by: Staff Signature:

Staff Number:

Actioned by:

Branch Brand

Bank of Ireland - The Governor and Company of the Bank of Ireland, incorporated by charter in Ireland with limited liability. A tied agent of New Ireland Assurance Company plc. trading as Bank of Ireland Life. Bank of Ireland is regulated by the Central Bank of Ireland.

Registered No. C-1.
Registered Office and Head Office,
40 Mespil Road,
Dublin 4, Ireland.

Internal Use only: **RED FOLDER**

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